

### **Agenda no. 1: To read out and confirm the resolutions of earlier meeting**

1. To read out and confirm the resolutions of earlier meeting- Resolutions of earlier meeting are,

i. To organize Internal Quality Assurance Cell as per revised guidelines of NAAC- New members were communicated, their consent was taken and letters were sent formally.

ii. To take review of proposed programs planned by IQAC-

In the earlier meeting following programs were planned-

1. Meeting of alumni,
2. Legal literacy camp,
3. Annual law festival,
4. Placement camp,
5. Workshop on intellectual property rights,
6. Parents meeting,

30 Hours soft Skill and Personality Development Course for students, was completed. Remaining programs would be conducted in couple of weeks.

iii. It was resolved in the earlier meeting to organize blood donation camp that was postponed on 26<sup>th</sup> January. The process of organization of Blood Donation Camp is in progress.

### **Agenda No. 2: To discuss on NAAC sponsored seminar**

As resolved in earlier meeting, proposal for seminar was prepared and forwarded to NAAC and same was accepted by NAAC. The College received letter from NAAC office regarding acceptance of proposal for the seminar. It was decided in the meeting to arrange the seminar in July 2019, at the commencement of academic year.

### **Agenda No. 3: To take overview of academic and administrative activities for the academic year 2018-19**

During academic year 2018-19 many programs were planned and most of these were organized in the College. All the academic committees forwarded report of their activities with the IQAC and same was found satisfactory by senior members of IQAC. Soft Skill Development course of 30 hours was completed successfully in the college besides regular annual activities. Bridge course, special classes for judicial examinations for advanced learners were conducted and remedial coaching was also provided to the slow learners. All such students were also provided with study material.

### **Agenda No. 4: Any other issue of vital importance with prior permission of Chairperson of IQAC-**