



MSP Mandal's

Shri Shivaji Law College, Parbhani

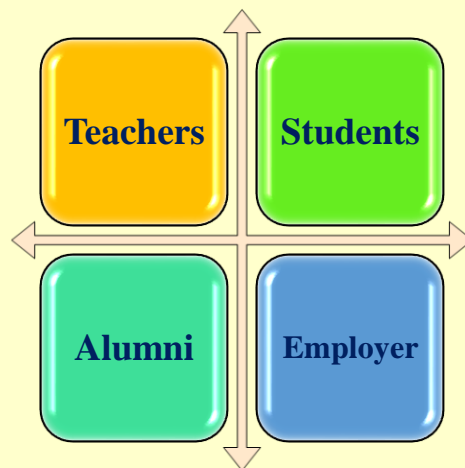
Feedback Policy and Procedure

Introduction:

Quality endurance desires review of policies and procedures accepted, adopted, and implemented for quality. Review designs the roadmap and either confirms or asks for changes in the roadmap leading the destiny. Review of policies and procedures may be sought from seeking feedback of stakeholders. In every HEI, students, teachers, alumni, and employers are major and vital stakeholders whose opinion matters in continuous walking on path of quality. Similarly, subject matter of feedback is equally important. Curricula or syllabi of Courses is of such importance as it stands at the heart of education. 'What is taught' is highly important specially in professional Programs. Law, being professional faculty, its curricula need to be viewed through magnifying glass so that not a single stone remains unturned. The Institution has adopted and practiced policy for feedback.

Policy:

Feedback is necessary to keep your eyes on quality and consequent steps towards quality attainment. Objective of feedback is to seek time to time review of curricula from those who are directly or indirectly concerned with it. The Institution plans to seek feedback from following stakeholders,



Need to obtain feedback from these stakeholders can be summarized as below,

- A. **Teachers:** These are the first-hand deliverers of the curricula. Teachers deliver the curricula and understand matters concerned with curricula delivery. Teachers are closely associated with students in the process of curricula

delivery so they can also understand the problems faced by students and needs of the students about curricula. Very vital role is played by teachers about curricula that is framing, designing, amending the curricula through statutory body called Board of Studies. Hence, they can also make necessary changes in the curricula as and when required.

B. **Students:** Students are the real beneficiaries of every HEI. They are the persons around whom whole of the educational system revolves. Hence their opinion has its own place in HEI. They can give feedback on what curricula shall be there, do the existing curricula needs changes, what changes it need. Similarly, credit offered to courses is also matter of concern for them. They can suggest requisite changes in the curricula.

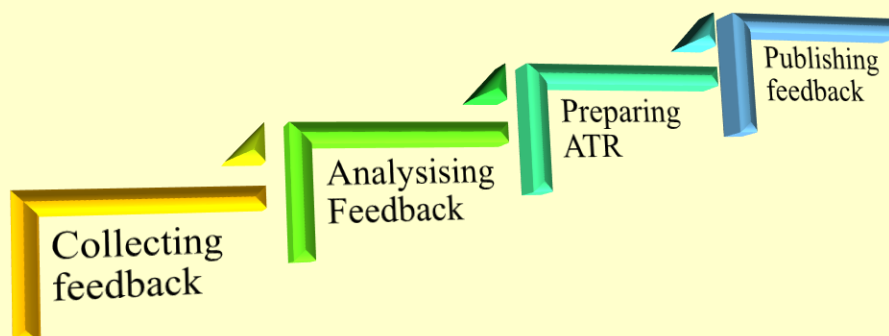
C. **Alumni:** These are the persons who apply the knowledge obtained in the HEI in the society and in case of legal education, they apply the knowledge to cases appear before them. They are the true recipients who can judge what they learned is to what extent useful in professional life. They can very well explain about the curricula in following context,

- What shall be taught
- How shall be taught
- When shall be taught
- Where shall be taught

D. **Employers:** These are the persons who ultimately deals with the passed-out students of the College. They can assess ability of students and can evaluate capability of students. They can also decide through the knowledge of students what they have learnt and its relevancy with the professional requirements. Hence, their opinion has great concern regarding curricula.

Procedure:

The Institution shall have a Feedback Committee functioning according to the present policy. The Institution shall follow procedure regarding feedback and it shall comprise,



Time and frequency of collecting feedback:

Feedback shall be collected at least once in every academic year. Feedback shall be obtained from stakeholders selected randomly.

Analysis of feedback:

Collected feedback shall be analysed at the end of academic year and shall prepare analysis report. Analysed feedback shall be submitted to the Internal Quality Assurance Cell. Feedback report shall be part of discussion in formal and non-formal meetings of teachers, IQAC. After due deliberations in these meetings, Action Taken Report shall be prepared by the Feedback Committee.

Action to be taken on Feedback:

Action Taken Report on analysed feedback shall be discussed in the meetings of IQAC and shall be placed in the meeting along with Annual Quality Assurance Report every year.